



1st June 2020

Dear Parents / Guardians,

Re: Arrangements for Class Resumption and Timetable (P.1 – P.3)

Referring to notice no. 120, we have further organised arrangements for Class Resumption to ensure a well prepared and hygienic environment for our students. Please refer below details:

Class Level	Date of Class Resumption	Start Time	Leave Time
P.1 – P.3	15 th June, 2020 (Monday)	8:30 a.m.	12:45 p.m.

Class Timetable – P.1A

- ❖ This timetable will also be used from **8th June 2020 (Monday) to 12th June 2020 (Friday)** for **Live Zoom Lesson** in preparation of Class Resumption. *(Please use the same meeting ID & password)*

Class: P1A / Class Teacher: Ms. Lauren & Ms. Gloria

SESSION	TIME	MON	TUE	WED	THUR	FRI
8:30 - 8:50		HOMEROOM				
1	8:50 - 9:30	CHINESE	CHINESE	CHINESE	CHINESE	MANDARIN
2	9:30 - 10:10	ENGLISH	ENGLISH	ENGLISH	ENGLISH	MATH
10:10 - 10:20		RECESS				
3	10:20 - 11:00	MATH	MATH	MATH	ART	ENGLISH
4	11:00 - 11:40	G.S.	MUSIC	ICT	GENERAL STUDIES (GS)	GENERAL STUDIES (GS)
11:40 - 11:50		RECESS				
5	11:50 - 12:30	P.E	GENERAL STUDIES (GS)	ART	MATH	CHINESE
12:30 - 12:45		CLASS TEACHERS' PERIOD				

Class Timetable – P.1B

- ❖ This timetable will also be used from **8th June 2020 (Monday) to 12th June 2020 (Friday)** for **Live Zoom Lesson** in preparation of Class Resumption. *(Please use the same meeting ID & password)*

Class: P1B / Class Teacher: Ms. Lau

SESSION	TIME	MON	TUE	WED	THUR	FRI
8:30 - 8:50		HOMEROOM				
1	8:50 - 9:30	CHINESE	CHINESE	CHINESE	CHINESE	MANDARIN
2	9:30 - 10:10	ENGLISH	GENERAL STUDIES (GS)	ART	MUSIC	ENGLISH
10:10 - 10:20		RECESS				
3	10:20 - 11:00	GENERAL STUDIES (GS)	ENGLISH	MATH	ENGLISH	ICT
4	11:00 - 11:40	P.E.	MATH	ENGLISH	MATH	ART
11:40 - 11:50		RECESS				
5	11:50 - 12:30	MATH	MATH	GENERAL STUDIES (GS)	GENERAL STUDIES (GS)	CHINESE
12:30 - 12:45		CLASS TEACHERS' PERIOD				

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Class Timetable – P.1C

❖ This timetable will also be used from **8th June 2020 (Monday) to 12th June 2020 (Friday)** for **Live Zoom Lesson** in preparation of Class Resumption. *(Please use the same meeting ID & password)*

Class: PIC / Class Teacher: Ms. Cao

SESSION	TIME	MON	TUE	WED	THUR	FRI
8:30 - 8:50		HOMEROOM				
1	8:50 - 9:30	ICT	ENGLISH	ENGLISH	ENGLISH	ART
2	9:30 - 10:10	CHINESE	ART	MUSIC	P.E.	MANDARIN
10:10 - 10:20		RECESS				
3	10:20 - 11:00	GENERAL STUDIES (GS)	CHINESE	GENERAL STUDIES (GS)	GENERAL STUDIES (GS)	ENGLISH
4	11:00 - 11:40	MATH	GENERAL STUDIES (GS)	MATH	MATH	CHINESE
11:40 - 11:50		RECESS				
5	11:50 - 12:30	ENGLISH	MATH	CHINESE	CHINESE	MATH
12:30 - 12:45		CLASS TEACHERS' PERIOD				

Class Timetable – P.2A

❖ This timetable will also be used from **8th June 2020 (Monday) to 12th June 2020 (Friday)** for **Live Zoom Lesson** in preparation of Class Resumption. *(Please use the same meeting ID & password)*

Class: P2A / Class Teacher: Ms. Sonia & Mr. Yeung

SESSION	TIME	MON	TUE	WED	THUR	FRI
8:30 - 8:50		HOMEROOM				
1	8:50 - 9:30	ART	MATH	MATH	ICT	MUSIC
2	9:30 - 10:10	CHINESE	CHINESE	MANDARIN	ENGLISH	CHINESE
10:10 - 10:20		RECESS				
3	10:20 - 11:00	ENGLISH	P.E.	ENGLISH	CHINESE	ENGLISH
4	11:00 - 11:40	MATH	ENGLISH	GENERAL STUDIES (GS)	GENERAL STUDIES (GS)	MATH
11:40 - 11:50		RECESS				
5	11:50 - 12:30	GENERAL STUDIES (GS)	GENERAL STUDIES (GS)	CHINESE	MATH	ART
12:30 - 12:45		CLASS TEACHERS' PERIOD				

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Class Timetable – P.2B

❖ This timetable will also be used from **8th June 2020 (Monday) to 12th June 2020 (Friday) for Live Zoom Lesson** in preparation of Class Resumption. *(Please use the same meeting ID & password)*

Class: P2B / Class Teacher: Ms. Fung & Ms. Hermi

SESSION	TIME	MON	TUE	WED	THUR	FRI
8:30 - 8:50		HOMEROOM				
1	8:50 - 9:30	ENGLISH	ENGLISH	ENGLISH	ENGLISH	MATH
2	9:30 - 10:10	CHINESE	CHINESE	MANDARIN	MATH	CHINESE
10:10 - 10:20		RECESS				
3	10:20 - 11:00	MATH	ART	MATH	CHINESE	ENGLISH
4	11:00 - 11:40	ART	ICT	GENERAL STUDIES (GS)	MATH	MUSIC
11:40 - 11:50		RECESS				
5	11:50 - 12:30	GENERAL STUDIES (GS)	P.E.	CHINESE	GENERAL STUDIES (GS)	GENERAL STUDIES (GS)
12:30 - 12:45		CLASS TEACHERS' PERIOD				

Class Timetable – P.3A

❖ This timetable will also be used from **8th June 2020 (Monday) to 12th June 2020 (Friday) for Live Zoom Lesson** in preparation of Class Resumption. *(Please use the same meeting ID & password)*

Class: P3A / Class Teacher: Mr. Ngai

SESSION	TIME	MON	TUE	WED	THUR	FRI
8:30 - 8:50		HOMEROOM				
1	8:50 - 9:30	CHINESE	CHINESE	CHINESE	ENGLISH	CHINESE
2	9:30 - 10:10	ICT	MUSIC	ART	MANDARIN	GENERAL STUDIES (GS)
10:10 - 10:20		RECESS				
3	10:20 - 11:00	P.E.	ENGLISH	GENERAL STUDIES (GS)	GENERAL STUDIES (GS)	ENGLISH
4	11:00 - 11:40	MATH	MATH	MATH	ART	MATH
11:40 - 11:50		RECESS				
5	11:50 - 12:30	ENGLISH	GENERAL STUDIES (GS)	ENGLISH	CHINESE	MATH
12:30 - 12:45		CLASS TEACHERS' PERIOD				

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Class Timetable – P.3B

❖ This timetable will also be used from **8th June 2020 (Monday) to 12th June 2020 (Friday) for Live Zoom Lesson** in preparation of Class Resumption. *(Please use the same meeting ID & password)*

Class: P3B / Class Teacher: Mr. Chow & Ms. Jackie

SESSION	TIME	MON	TUE	WED	THUR	FRI
8:30 - 8:50		HOMEROOM				
1	8:50 - 9:30	CHINESE	CHINESE	CHINESE	MATH	CHINESE
2	9:30 - 10:10	MATH	ICT	MATH	MANDARIN	MATH
10:10 - 10:20		RECESS				
3	10:20 - 11:00	ART	GENERAL STUDIES (GS)	ART	MATH	P.E.
4	11:00 - 11:40	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH
11:40 - 11:50		RECESS				
5	11:50 - 12:30	GENERAL STUDIES (GS)	MUSIC	GENERAL STUDIES (GS)	CHINESE	GENERAL STUDIES (GS)
12:30 - 12:45		CLASS TEACHERS' PERIOD				

1. General Remarks:

- When students arrive school in the morning, they can come out of classrooms, benches are only for sitting: no eating & drinking.
- Class Teacher Period (Deliver Homework, Check Handbook, Distribute Notices). At **12:45p.m.**, doors will open for dismissal.
- During Recess, students should take rest in classrooms. Students may go to the playground only with teacher's permission.
- Toilet break: Teachers will allow students to go toilet when necessary (e.g. 10 minutes before lesson ends).

2. Assembly

- Our weekly assembly will be held every week online by Principal Ho and other members of staff to maintain proper distancing and eliminate mass gathering.

3. Proper Use of Masks

- Students MUST wear mask while taking school bus and in school campus at all times.
- Students are advised to keep an extra mask in their school bag, students must replace mask if it is damaged or dirty.
- Students are reminded to refrain from talking when their masks are taken off and should not touch their masks and eyes with their hands.
- Masks must be wrapped properly before disposing into rubbish bin.

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4. Recess

- Students should wear masks during recess time, and should keep a proper social distance with other students.
- Parents can pack snacks and water for child/ward to school every day, it is advised that snacks are individually packed.
- Students should allow proper physical distancing when having snacks and should not share food, tableware and drinks with classmates. Student should put their masks back on immediately after finishing snacks.
- Water Fountain will not be used for hygiene purposes, please ensure that student have enough packed water.

5. Monitoring Body Temperature & Proper Hygiene

- Parents are required to check your child/ward body temperature before returning to schools.
- Please note that temperature record sheets must be signed by parents and bring back to school for teachers to check every day.
- If students have fever, cough, sore throat and or respiratory symptoms, students wear masks and should not return to school and seek medical advice immediately.
- Students should avoid sharing stationeries and books to maintain proper distancing among classmates.
- Hand hygiene should be performed properly before touching eyes, mouth, before eating. Washing hands for more than 20 seconds should be maintained as a proper hygiene habit.

6. First day back to school

- Students will be given 10 packed masks provided by Principal Ho and 1 CU mask (銅芯口罩) by the Government.
- Students must bring the '**Declaration form for travel history and health status of students**' and submit to teachers on their first day of school. (Attachment: Proforma B)
- Students must bring and present the signed **temperature record sheet** every day at the school gate. (Attachment: Proforma A)

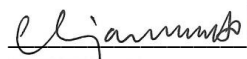
We look forward to having our students back to school soon! Should you any further questions, please contact the school office at 2336 2933 for any further enquiries or our senior teachers:

Ms. Ching (Assistant to Principal): mfching@st-johannes.edu.hk

Ms. Lau (Student and Learning Affairs): yylau@st-johannes.edu.hk

Ms. Kwok (Teaching Affairs): ikwok@st-johannes.edu.hk

Sincerely,

Elizabeth Ho

Principal

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St. Johannes College
Temperature Record Sheet

(Monthly record, can be attached to the student handbook)

1. Parents/Guardians should take their children’s temperature before going to school. For normal body temperature range, please refer to the “Reference Range for Temperature Screening” in the “Guidance Note on Monitoring of Body Temperature” by the Centre for Health Protection, Please browse https://www.chp.gov.hk/files/pdf/guidance_note_on_monitoring_of_body_temperature.pdf When the student has fever, he/she should not attend school and should consult a doctor promptly, apply for sick leave, stay at home and take rest.
2. Parents/Guardians should record their children’s temperature and sign on the record sheet daily. The record sheet should be returned to school staff/class teacher for checking.
3. Parents/Guardians should also complete the record sheet during holiday.

Name of student : _____ Class : _____ Class no. : _____ Month : _____

Date	Time for taking temperature	Temperature	Signature of Parent/Guardian
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
	A.M. / P.M.	°F/°C	
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	A.M. / P.M.	°F/°C	

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2019 Coronavirus Disease (COVID-19)
Declaration form for travel history and health status of students

Name of School: **ST. JOHANNES COLLEGE**

Name of Student: _____ Class: _____ Sex: M/F

Please complete the below form and return to schools (Please put a “✓” in the appropriate box)

Part A – Travel history of your child outside Hong Kong in the past 14 days

My child has not been away from Hong Kong in the past 14 days prior to class resumption

My child has paid visit outside Hong Kong in the past 14 days prior to class resumption

Duration: From _____ (Month) _____ (Day) (Department date)
To _____ (Month) _____ (Day) (Arrival Date)

Destination (Please specify countries and cities) : _____

Part B – Whether your child has confirmed infection of COVID-19

My child has not confirmed infection for COVID-19.

My child has confirmed of COVID-19 infection and has already recovered.

Hospitalization period: From _____ (Month) _____ (Day)
To _____ (Month) _____ (Day)

Part C – Health status of those taking care of your child, or those living with your child

Person taking care of or living together with my child has not confirmed infection for COVID-19.

Person taking care of or living together with my child has confirmed infection for COVID-19, the person has recovered / is still receiving treatment in hospital / has been discharged from hospitals and taking medicine. (please delete as appropriate).

Relation with my child (please specify): _____

Person taking care of or living together with my child, has not been classified as “close contact of an infected person”* of COVID-19.

Part D – Current health status of your child

My child has no symptoms of cough, shortness of breath, breathing difficulty and sore throat.

Name of Parent/Guardian (in Block Letter): _____

Signature of Parent/Guardian: _____

Date: _____

*In general, close contact means having cared for, having lived with, or having had direct contact with respiratory secretions and body fluids of a confirmed patient.